



SSA NOTIFICATION FORM

**SITE SUITABILITY ASSESSMENT IN ACCORDANCE WITH THE E.P.A CODE OF PRACTICE
WASTEWATER TREATMENT AND DISPOSAL SYSTEMS SERVING SINGLE HOUSES (p.e. ≤10)**

1a. Applicant Name: _____

1b. Assessors Name & Company _____

2. Contact Tel. No: _____

3. Site Address: _____

4. Address for Correspondence: _____

5. Email Address: _____

6. i. Proposed date and time of pre-soak: *Pre-soak:* _____

ii. Proposed date & time of P & T tests and site characterisation
P&T Tests: _____

7. Description of Proposed Development: _____

No of Sites: _____

8. Location of proposed dwelling: _____

9. Site Area (Acres / Hectares): _____

10. Has the site or any part of the site undergone percolation test by Offaly County Council: Yes: No: If yes, please state reference number: _____

If yes, please outline what site improvement works/changes have been made prior to this application: _____

11. Name and address of Landowner: _____
(see attached template)

12. Source of Water Supply for Proposed Development:
(Please tick appropriately)

Proposed bored well
Existing well
New public mains connection
Existing public mains connection
Group Water Scheme
Name of Scheme _____

13. Name of Public/Group Water Supply Scheme within 1KM (if applicable) _____

Please note:

- Offaly County Council require 2 weeks notice of test date.
- Trial and test holes to be filled in after photographs are taken and the test completed unless otherwise advised by the council.

PLEASE ENSURE THAT THE FOLLOWING ARE ENCLOSED WITH YOUR COMPLETED NOTIFICATION, FAILURE TO DO SO WILL RESULT IN YOUR NOTIFICATION BEING RETURNED TO YOU.

- Proof of Suitably Qualified status – Assessors qualifications to complete assessment
- Evidence of Professional Indemnity of €1,000,000
- Written consent from the landowner confirming that:
 - a. Council officials are permitted onto the lands for inspection/auditing purposes, and
 - b. That there are no livestock on the site or entry lands to the site for the duration of the site visits.(Template for Consent Form attached)
- Maps: 1 no. 6" Ordnance Survey Maps or 2no. Discovery Series Maps.
 - a. The proposed site must be outlined in red.
- 1 no. Site Location Maps of the area to be to a scale of 1/2500
 - a. The proposed site must be outlined in red, the north point indicated and the relevant Ordnance Survey Sheet number should be included.

- b. Access to the site and position of Site Suitability Assessment Site Notice (copy attached) clearly shown.
- c. The site location map must show all up to date development on adjacent sites within **250m radius**. It should include buildings, wells, septic tanks, proprietary treatment systems and percolation areas, streams and water courses denoting distances to relevant site.
- **1 no. Site Layout Plans to minimum scale of 1/500.**
 - a. The proposed site must be outlined in red, the north point indicated and it should show contours/levels
- **If for exceptional reasons you wish to postpone or cancel the Site Suitability Assessment, a minimum of 1 working days' notice is required. For out of office hours, a message may be left at the following number 057 9357403.**
- **The completed Notification Form shall be submitted to Environment & Water Services Section, Offaly County Council, Áras an Chontae, Charleville Road, Tullamore, Co. Offaly**

SIGNED: _____
Applicant/Agent

Date: _____

<u>Official Use Only</u>	
Is form satisfactorily completed:	Yes <input type="checkbox"/> No <input type="checkbox"/>
Signed: _____	Dated: _____

<u>OFFICIAL USE ONLY</u>	
<u>ASSESSMENT NOTES</u>	
SIGNED: _____	DATE: _____