



Comhairle Chontae Uíbh Fhailí
Offaly County Council

MUNICIPAL DISTRICT OF TULLAMORE RESIDENTS PARKING PERMIT

New Application , Renewal of Permit , Change of Particulars .

(Tick as appropriate)

SURNAME:	If you have a query in relation to this application Please contact this office directly on 057 93 52470
FORENAME:	
ADDRESS:	
Telephone No.: (Home) (Work)	
Registration No:	For Office Use Only
Vehicle Make and Model:	
AMENDMENT:(as appropriate)	
New Vehicle Reg:	
New Vehicle Make/Model:	
Change of Address:	
	Permit No.
	Issue Date:
	Signed:

RENEWAL:

Previous Permit No: _____

Please return same with this application.

Is the above address your normal place of residence? Yes No

If you are not the owner of the property then please state the following:
Name and Address of Owner: _____

How long have you resided at the above address? _____ Years _____ Months

Is your vehicle currently taxed: Yes No

If so, please attach a photocopy of your tax disc and state tax disc number: _____

I hereby declare, all the foregoing particulars to be true.

Applicant's Signature: _____ Date: _____

Signed:
Senior Executive Engineer

N.B. Do not submit this application without the relevant documentation described overleaf.

Proof of residency must be supplied using any of the following documents:

WITH THE APPLICATION YOU MUST:

1. Supply to this office, copy of current documentary evidence of residency to support your application, e.g. Current Utility Bill, Mobile phone bill, bank account statement, etc (**dated in the last 3 months**); in the case of rented accommodation, a letter from your landlord.
2. Supply a photocopy of the current insurance certificate for the vehicle. This **certificate should confirm that the vehicle is kept at the above address**. If the car is registered in the name of a company you must supply a copy of the current insurance certificate for the vehicle, **and** a letter from the company stating that you are employed by them and that you have habitual use of the vehicle
3. Supply a photocopy of your current driving licence.
4. Supply a photocopy of the Tax Book/Vehicle Licensing Certificate for your vehicle.

INCOMPLETE APPLICATIONS WILL BE RETURNED TO APPLICANT.
DO NOT SEND ORIGINAL DOCUMENTATION - COPIES ONLY.

PLEASE NOTE:

THE RENEWAL OF THE PERMIT IS THE RESPONSIBILITY OF THE PERMIT HOLDER.

IF YOU CHANGE YOUR VEHICLE YOU SHOULD NOTIFY US TO ENABLE THE REGISTRATION NUMBER TO BE CORRECTED.

PLEASE NOTE ALSO:

A RESIDENTS PERMIT DOES NOT GUARANTEE THE HOLDER A PARKING SPACE, IT ENTITLES THE HOLDER TO PARK LEGALLY WITHIN THE AREA SPECIFIED ON THE PERMIT WITHOUT HAVING TO DISPLAY A VALID PARKING DISC.

Application forms are available Tullamore Municipal District, Cormac Street,
Tullamore
Monday - Friday 9.30hrs to 13.00hrs and 14.00hrs to 16.00hrs

Completed application forms should be returned to:

*Traffic Department
Municipal District of Tullamore
Town Hall
Cormac Street
Tullamore
Co. Offaly*

Phone: 057 93 52470

Signed: *Senior Executive Engineer.*