

OFFALY COUNTY COUNCIL

**APPLICATION FOR LICENSING OF
SIGNS, APPLIANCES, STRUCTURES ETC. UNDER SECTION 254**

**PLANNING & DEVELOPMENT ACT 2000 (Section 254)
&
PLANNING & DEVELOPMENT REGULATIONS 2001 (Article 201)**

I hereby apply for a licence to erect/construct/place and maintain a sign(s), appliance(s) or structure(s) on/under/over/along a public road in accordance with particulars as under:-

1. Name of Applicant: _____

2. Address: _____

3. Telephone No. _____

4. Particulars of sign(s)/appliance(s)/structure(s) for which a licence is required:

5. Proposed location of sign(s)/appliance(s)/structure(s) for which licence is required:

6. State whether plans have already been submitted showing particulars and location for the above purpose of obtaining Planning Permission under the above Acts:

Planning Reference No.: _____

7. Period for which licence will be required:
From: _____ To: _____

8. Amount of fee enclosed herewith:
(See attached schedule of fees) _____

Signature: _____

Date: _____

**DOCUMENTS REQUIRED FOR
APPLICATION FOR A LICENCE UNDER SECTION 254.**

- (a) Site location map – 1:2500 scale.
- (b) Site layout map showing location of proposed sign(s)/appliance(s)/structure(s) and pole for each sign/appliance/structure.
- (c) Drawing to scale of proposed sign(s)/appliance(s)/structure(s).
- (d) Colour scheme of proposed sign(s)/appliance(s)/structure(s).
- (e) In relation to advertising signs (Finger-Post), these signs shall be in accordance with Bord Fáilte specification.

**LICENCE FEES UNDER SECTION 254 OF THE ACT
IN RESPECT OF SPECIFIED APPLIANCES, APPARATUS AND STRUCTURES**

Column 1	Column 2
Appliance, Apparatus or Structure	Licence Fee
Part 1	
(a) A vending machine or coin operated machine (not being a weighing machine).	€125
(b) A town or landscape map for indicating directions or places.	€25
(c) A hoarding, fence or scaffold (not being a hoarding, fence or scaffold bounding a public road).	€1,250
(d) An advertisement structure (other than an advertisement structure specified in paragraph (e)).	€30
(e) An advertisement structure (being of a fingerpost type not exceeding 1 metre in length) consisting of a direction sign to indicate tourist accommodation.	€50
(f) A cable, wire or pipeline (not being a cable for conducting electricity for domestic or agricultural purposes or drain or water pipe).	€25 per 100 metres length or part thereof.
(g) A telephone kiosk or pedestal.	€30
(h) A case, rack, shelf or other appliance, apparatus or structure for displaying articles, whether or not for the purpose of advertisement or sale in, or in connection with, any adjacent business premises.	€125
(i) Tables and chairs outside a hotel, restaurant, public house or other establishment where food is sold for consumption on the premises.	€125 per table
(j) An advertisement consisting of any text, symbol, emblem, model, device or logo.	€30
(k) A pipe or an appliance with a pipe attachment for dispensing air or water, not being a pipe or appliance attached to a petrol or oil pump.	€25
(l) A weighing machine.	€3
(m) A bring facility.	€25

Column 1 Appliance, Apparatus or Structure		Column 2 Licence Fee
Part 2		
(a)	A cabinet used as part of a wired broadcast relay system by a person licenced under the Wireless Telegraphy (Wired Broadcast Relay Licence) regulations, 1974.	€125
(b)	A lamp post.	€25
(c)	A bridge, arch, tunnel, passage or other similar structure used or intended for use other than by the public and constructed on or after 1 st October 1964.	€125
(d)	A cellar or other underground structure constructed on or after 1 st October 1964.	€125
(e)	A cable for conducting electricity for domestic or agricultural purposes.	€125