

**OFFALY COUNTY COUNCIL**

**APPLICATION FOR SCAFFOLDING  
AND/OR HOARDING LICENCE**

1. Name of Applicant: \_\_\_\_\_
2. Address: \_\_\_\_\_
3. Company Name (*if different to Applicant Name*): \_\_\_\_\_
4. Contact Telephone Number: \_\_\_\_\_
5. Location (*i.e. Street Name and Eircode*): \_\_\_\_\_
6. Is this a Protected Structure? Yes  No  RPS No. \_\_\_\_\_
7. Name of Business Premises or House: \_\_\_\_\_
8. Name of Builder (*if not Applicant*): \_\_\_\_\_
9. Length of Time Scaffolding and/or Hoarding is Required: \_\_\_\_\_
10. Width of Footpath: \_\_\_\_\_ max. \_\_\_\_\_ min.
11. Width of Scaffold / Hoarding at Base: \_\_\_\_\_
12. Application is for (*please tick relevant box*):  
(a) Scaffolding                       (b) Hoarding                       (c) Scaffolding with Hoarding
13. Height of Scaffold / Hoarding:  
(*relate to floors or roof of building*) \_\_\_\_\_
14. Street Furniture (*if any, please tick relevant box*):  
(a) Traffic Light                       (b) Traffic Sign                       (c) Manhole Cover   
(d) Hydrant                       (e) Sluice Valve Cover
15. Will a chute for rubble etc. be provided?                      Yes                       No   
If 'yes', where, and for how long? \_\_\_\_\_
16. Will a skip or lorry be parked at chute?                      Yes                       No   
If 'yes', where, and for how long? \_\_\_\_\_

17. Will any sign (apart from warning signs and health & safety signage) be fixed to the scaffolding or hoarding? Yes  No

If 'yes', give brief details i.e. size, colour, location, wording etc.

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18. Any other details or remarks: \_\_\_\_\_

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19. Also, please attach Insurance Certificate with Public Liability cover of €6.4 million for any one claim and indemnifying Offaly County Council.

**Signature:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**LICENCE FEES UNDER SECTION 254 OF THE ACT  
IN RESPECT OF SPECIFIED APPLIANCES, APPARATUS AND STRUCTURES**

<b>Column 1 Appliance, Apparatus or Structure</b>	<b>Column 2 Licence Fee</b>
<b><i>Part 1</i></b>	
<b>(a)</b> A vending machine or coin operated machine (not being a weighing machine).	€125
<b>(b)</b> A town or landscape map for indicating directions or places.	€25
<b>(c)</b> A hoarding, fence or scaffold (not being a hoarding, fence or scaffold bounding a public road).	€1,250
<b>(d)</b> An advertisement structure (other than an advertisement structure specified in paragraph (e)).	€630
<b>(e)</b> An advertisement structure (being of a fingerpost type not exceeding 1 metre in length) consisting of a direction sign to indicate tourist accommodation.	€50
<b>(f)</b> A cable, wire or pipeline (not being a cable for conducting electricity for domestic or agricultural purposes or drain or water pipe).	€25 per 100 metres length or part thereof.
<b>(g)</b> A telephone kiosk or pedestal.	€630
<b>(h)</b> A case, rack, shelf or other appliance, apparatus or structure for displaying articles, whether or not for the purpose of advertisement or sale in, or in connection with, any adjacent business premises.	€125
<b>(i)</b> Tables and chairs outside a hotel, restaurant, public house or other establishment where food is sold for consumption on the premises.	€125 per table
<b>(j)</b> An advertisement consisting of any text, symbol, emblem, model, device or logo.	€630
<b>(k)</b> A pipe or an appliance with a pipe attachment for dispensing air or water, not being a pipe or appliance attached to a petrol or oil pump.	€25
<b>(l)</b> A weighing machine.	€63
<b>(m)</b> A bring facility.	€25