**Building Control, Offaly County Council, Central Fire Station,**

**Tullamore, Co. Offaly.**

**.**

**Tel: (057) 9327410, Fax: (057) 9351524, Web:** [**www.offaly.ie**](http://www.offaly.ie)

[**Email buildingcontrol@offalycoco.ie**](mailto:Email%20buildingcontrol@offalycoco.ie)

**BUILDING CONTROL ACT, 1990, 2007**

**APPLICATION FOR A REGULARISATION CERTIFICATE**

|  |  |  |
| --- | --- | --- |
| **To:** | **Building Control Department** | **BUILDING CONTROL**  **OFFICIAL USE** |
| **Address:** | **Central Fire Station**  **Sragh, Tullamore**  **County Offaly** | Date Received:  Register Ref: |
| Entered on: |
| Entered by: |
| Application is hereby made under Part IIIA of the Building Control Regulations 1997 to 2009 for a Regularisation Certificate in respect of the works or building to which the **accompanying drawings** apply. | | Fee Received: |
| **Notes:** 1. This Application Form for a Regularisation Certificate must be  Accompanied by a Statutory Declaration.  2. This Application Form must be accompanied by a complete and  certified set of drawings for the works or building as commenced or  Constructed. | |  |
|  |

**1 Applicant: Owner/Leaseholder (Delete As Appropriate)**

Full Name

Address

Signature

Telephone No. Date   
Owner of works or building (if different to above). Planning Ref:\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**2**. Location of the Building

**3. Classification of Works**

|  |  |  |
| --- | --- | --- |
| Classification of works or building | | |
| Construction of new building | YES | NO |
| Material alteration | YES | NO |
| Material change of use | YES | NO |
| Extension to a building | YES | NO |

**4. Description of works or building**:

**6. Works involving the construction of a new building or building material**



**8**. **Planning Permission for the works or building in question: Date Planning Permission was granted:** ————

**Planning Reference No.: —————————**

**7. Works involving an extension or the material alteration of a building: Floor area of extension —— (sq. metres)**

**Floor area of material alteration ——— (sq. metres)**

**5. Where a Change of use applies:**

(a) Existing use:

b) New use:

**10. Amount of Fee (accompanying this application)**

**9. Date construction started**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| : | | | | | |
| Is construction of the building completed?: | |  |  | YES | NO |
| Date of completion: | |  |  |  |  |
| Is the building occupied or operational?: | |  |  | YES | NO |
| Is the building still under construction?: | 25% | 50% | 75% |  |  |

Have modifications being made to the original design during construction? YES or NO

If yes, was planning permission sought (if necessary) for the modifications? YES NO

**Note:**

1. This Application Form for a Regularisation Certificate must be accompanied by a Statutory

Declaration.

1. This Application Form must be accompanied by a complete and certified set of drawings for the

Works or building as commenced or constructed.