



Comhairle Chontae Uíbh Fhailí
Offaly County Council

Public Art Commission Lloyd Town Park Tullamore



An Roinn Turasóireachta, Cultúir,
Ealaíon, Gaeltachta, Spóirt agus Meán
Department of Tourism, Culture,
Arts, Gaeltacht, Sport and Media

CLOSING DATE

23th NOV 2023 @ 4PM

ARTS OFFICE

OFFALY COUNTY COUNCIL

The Call

Offaly County Council Arts Office invites professional poets, rap artists, musicians, dancers, (individuals or a company) to submit a proposal for a work of public art associated with Lloyd Park Tullamore. The commission funding has been made available through the Department of Tourism, Culture, Arts, Gaeltacht, Sport and Media under the Outdoor Public Space Scheme 2021 and is associated with the development of a Bandstand in Lloyd Town Park Tullamore. See attached Information document for full details. The selected artist(s) can propose to work individually or in collaboration with a school or youth group, or with a community or arts group.

The Budget

A maximum budget of **€3,300 is available for this project**. The budget is a total cost and must include all travel, materials, VAT. Applicants will only be eligible to make one project application.

The Outcome

The Arts Office envisages that the commission will enable the creation of a new piece of work by a professional artist(s), e.g. a poem / short series of poems, a new piece of music or song, a dance performance. The proposal should include a performance element to the work that can be performed on the bandstand. It is understood that this is a relatively small project, the arts office would be favourable to proposals that will enable engagement between professional artists, young people (13+) facilitated by youth organisations, youth leaders and/or schools or community groups or arts groups.

The Budget

A maximum budget of **€3,300 is available for this project**. The budget is a total cost and must include all travel, materials, VAT. Applicants will only be eligible to make one project application.

The Schedule

The project needs to be completed with performance on the Bandstand in Lloyd Park, Tullamore in Feb 2024

The successful applicant/s will:

- Be a Professional Artist or group of Professional Artists
- Be self-employed or a registered Arts Organisation
- Be able to provide tax clearance number and access number
- Have recommended Child Safeguarding Training*
- Demonstrate the ability to work with multiple stakeholders
- Hold professional indemnity insurance
- Be able to submit Health and Safety/ Risk assessments
- Be subject to Garda Vetting by Offaly County Council
- Hold a current/full Irish/E.U Driving Licence

*see appendix

The Closing Date

Deadline for application -**Thursday 23rd NOV 2023 @ 4PM**

The Proposal /Submission

Online Application

Visit: <https://submit.link/29e>



You are able to save and return as needed.

You will need:

1. To complete the online application which includes:
 - a. Personal Contact information*
 - b. Description of Project
 - c. Outline of participant engagement, delivery, schedule, objectives, perceived results.
 - d. Budget – breakdown of budget costs.
2. Upload a one pdf document that includes the following
 - a. A cover letter outlining your suitability
 - b. Curriculum Vitae with References (for all artists involved)
 - c. Links to previous works

The Assessment Criteria

- d. Any more details you may feel relevant

*see appendix

Artists please note: Offaly County Council is subject to the Freedom of Information Act, 1997. If you provide information in the Proposal which you consider to be of a commercially sensitive nature, please clearly indicate this in your Proposal.

Proposals will be evaluated under the following criteria

- 30% Proven track record of delivery of similar successful projects. Experience / track record of artist/s delivering the project
- 30% Innovative approach to the project and engagement of participants (if applicable) and the process.
- 20% Budget viability. Achievability of perceived results and objectives of the project.
- 20% The application within the competitive context.

Appendix

N.B. Garda vetting must be sought for the Artist immediately upon appointment. The Artist shall not engage in any aspect of the duties that would be termed 'relevant work' as defined in the relevant Children and Vulnerable Persons legislation until the Garda Vetting process is finalised.

Offaly County Council: - Definition of Professional Artist

A Professional Artist can be defined as someone for whom their art form is their whole-time occupation **or** who holds a third level qualification in their field of practice **or** has been paid and advertised as a solo or leading performer/exhibitor in a state funded institution **or** has been published or produced by a recognised publisher or theatre/film company or venue **or** is recognised as a professional by his/her peers and received recognition in the form of commendations, rewards, awards, grants, appointments to panels, etc.

Child Protection

In line with [Children First: National Guidance for the Protection and Welfare of Children \(2017\)](#) Offaly County Council is required to ensure that contracts issued to anyone whose work brings them in contact with children are meeting their obligations under the [Children First Act 2015](#).

Any appointment will be made in adherence to Offaly County Council Child Protection Policy and [Offaly County Council Arts Service Child Safety Statement](#).

General Data Protection Regulations

This Statement sets out our policy with respect to 'Personal Data' which is collected from applicants. Personal Data is information that can be associated with or which relates to a person, and/or could be used to identify a person. We collect Personal Data including name, address, phone number, email from applicants for the purpose of processing your application and informing you of outcomes of evaluation. The application and proposal is stored on Arts Office computer and on a secure external server with submit.com, only accessible by Arts Office staff. It will be shared with a selected panel (of two experts) for the purpose of evaluating and marking same. Unsuccessful proposals are held for a maximum of four years and then deleted. For further information please visit our [Data Protection web page](#).