

Offaly County Council Municipal District of Edenderry



Community Grants Scheme 2017

Terms & Conditions of Scheme

1. WHO IS ELIGIBLE TO APPLY

This Scheme is aimed at groups and organisations, within the Municipal District of Edenderry and which rely predominantly on fund raising and donations to operate and are not in receipt of significant state subsidies and support.

Applications will generally be considered from Community and Voluntary '*Not for Profit*' groups. However Community & Voluntary Groups who are currently in receipt of substantial public funding for their day to day operations are not eligible to apply under this scheme.

2. WHAT CAN I APPLY FOR ?

Grant aid should be for specific projects or activities that the organisation proposes to undertake during the year. Grants for general purpose day to day running expenses of organisations **will not be** considered. Each grant application will be examined on its own merits. However projects demonstrating a direct economic benefit to the local community will be given priority.

3. HOW APPLICATIONS WILL BE ASSESSED

Applications will be assessed by the elected members on a quarterly basis. It may be agreed by the members from time to time to seek a presentation from some groups/committees in relation to their funding request.

4. CORRESPONDING & REPORTING

It may be necessary for the applicant to submit a copy of their financial accounts for the group/committee or organisation for the previous year which should show their sources of income.

All applicants will be informed of their success or otherwise and if unsuccessful will be given the reasons why. Successful grant recipients will be required to submit a receipt and a report to this office once the donation has been received.

5. Conditions of application

For those who are granted over €500, these groups will not be eligible to apply for funding for a further 3 years (up to the end of the current term of office of this council). Applicants who are granted up to and including €500 will be considered for funding in further years subject to the submission of a completed application form.

For those who are granted €2,000 written confirmation will be required to confirm that the group/committee etc has a current Tax Clearance Certificate. Proof of same will be requested in order to process the payment. Payments are made by electronic funds transfers from our headquarters in Tullamore. Payment can take a number of weeks to process, particular if this group/committee have not received payment in the past.

6. HOW DO I APPLY FOR A GRANT

Application forms are available from offices of Municipal District of Edenderry, Town Hall, Edenderry, telephone (046) 9731256 or on our website [www.offaly.ie](http://www.offaly.ie/eng/Services/Your_Councils/Edenderry-Municipal-District/2016-Community-Grants-Scheme)
[http://www.offaly.ie/eng/Services/Your Councils/Edenderry-Municipal-District/2016-Community-Grants-Scheme](http://www.offaly.ie/eng/Services/Your_Councils/Edenderry-Municipal-District/2016-Community-Grants-Scheme)

Fully completed signed application forms must be submitted either through the post or by delivering in person to:-

Meetings Administrator, Municipal District of Edenderry, Town Hall, Edenderry
Contact 046 97 31256 with any queries.

7. PUBLIC PARTICIPATION NETWORK (PPN)

It has been agreed by Senior Management in Offaly County Council, that details of those who are granted funding from the General Municipal Allocation will be forwarded to our Public Participation Network coordinator for inclusive in their database.